

Planning Commission Office



COUNTY OF FULTON

McConnellsburg, Pennsylvania 17233-1020

MEMORANDUM

TO: Municipal Officials, Fire Departments, American Red Cross, Emergency Management and Planning Commission Representatives, County Commissioners, Conservation District, PennDOT, State Police, Chamber of Commerce and Tourism, JLG Industries, and Mellott Company

FROM: Mary K. Seville, *Mark*
Planning Director & Hazard Mitigation Officer

DATE: September 22, 2009

RE: Hazard Mitigation Steering Committee Meeting

The next steering committee meeting will be held at 6:30 p.m. on October 8, 2009, in the EMA Office, located in the lower level of the Neighborhood Services Building at 116 W. Market Street in McConnellsburg. We will review the hazard research findings, get an update on the plan status, discuss the County's capability assessment, and review the next steps in the process. Please contact me at 717-485-3717 by October 6th to let me know who will be attending.

Thank you for your continued support and cooperation!

Planning Commission Office



COUNTY OF FULTON

McConnellsburg, Pennsylvania 17233-1020

MEMORANDUM

TO: Municipal Officials, Fire Departments, American Red Cross, Emergency Management and Planning Commission Representatives, County Commissioners, Conservation District, PennDOT, State Police, Chamber of Commerce and Tourism, JLG Industries, and Mellott Company

FROM: Mary K. Seville, *Mary K*
Planning Director & Hazard Mitigation Officer

DATE: September 28, 2009

RE: ** DATE CHANGE - Hazard Mitigation Steering Committee Meeting

Due to a conflict with another meeting, the hazard mitigation steering committee meeting has been rescheduled for October 29, instead of October 8. It will still be held at 6:30 p.m. in the EMA Office, located in the lower level of the Neighborhood Services Building at 116 W. Market Street in McConnellsburg. We will review the hazard research findings, get an update on the plan status, discuss the County's capability assessment, and review the next steps in the process. Please contact me at 717-485-3717 by October 26th to let me know who will be attending.

The first public meeting will be held on Tuesday, October 20 at 7:00 p.m. in the Fulton Theater. Municipal officials are encouraged to attend one or both of these meetings in October. There will be a chance at each meeting to receive assistance in completing the surveys. You must complete both the capability and risk assessments and participate in a meeting in order to adopt the updated Hazard Mitigation Plan.

As always, please call me with any questions. Sorry for any inconvenience!

Local Hazard Mitigation Plan Update Project Fulton County Steering Committee Meeting Minutes

DATE: Thursday, October 29, 2009

TIME: 6:30 p.m. – 7:10 p.m.

LOCATION: Fulton County EMA, 116 West Market Street, McConnellsburg, PA

The following people were in attendance:

| Name | Organization/ Affiliation |
|-----------------|-----------------------------------|
| Vincent Joyce | Fulton County EMA |
| Mary K. Seville | Fulton County Planning Commission |
| Delmas F. Bard | Brush Creek Township |
| Rick Buterbaugh | McConnellsburg Borough |
| Deb Buterbaugh | Fulton CAO |
| Rich Doney | Taylor Township |
| Tina Ford | Wells Township |
| Robert Layton | Brush Creek Township |
| Rocky Souders | Wells Township |
| Joel Kissinger | PEMA Central Area |
| Robert W. Ross | Delta Development Group, Inc. |

MEETING HANDOUTS

- Agenda
- Notes Page
- Fulton County HMP Update Participation Tracking Sheet
- Sample Mitigation Strategies Workshop Agenda

RISK ASSESSMENT UPDATE STATUS

Mr. Ross discussed the online research that the Baker/Delta team has conducted to identify the natural and man-made hazard events that have impacted the county over the last five years. The team used National Climatic Data Center (NCDC) and Pennsylvania Emergency Incident Reporting System (PEIRS) data. The research validated the hazards identified by the Steering Committee. The Baker/Delta team's GIS Analyst has been in contact with Mary K. Seville and Vince Joyce to gather local data. An opportunity was given for Steering Committee members to offer any comments on the risk assessment. There were no revisions, additions, or deletions to the current assessment.

PUBLIC MEETING CONDUCTED

A public meeting was held on October 20. Four municipalities attended. Participants offered comments on the risk assessment and hazards, and walked through the Risk Assessment and Capability Assessment surveys.

NEXT STEPS

- The Baker/Delta GIS Analyst is working on mapping hazard areas and vulnerable infrastructure within those hazard zones.
- A Mitigation Strategies Workshop is scheduled for November 9. The purpose of this meeting is to set mitigation goals, objectives, and actions for the updated plan.
- The Baker/Delta team is working on writing the actual plan and putting it in standardized format. The plan has to be to PEMA for submission to FEMA by late November.
- Municipal representatives were reminded of the need to place adoption of the revised plan on their formal municipality meeting dockets. The earliest the plan will be available for adoption would be mid-January, but the plan has to be adopted no later than February 10.

The meeting was adjourned at 7:10 PM.

Meeting minutes were prepared by Robert W. Ross of Delta Development Group, Inc.

Attachments

1. Sign-in Sheet
2. Agenda
3. Fulton County HMP Update Participation Tracking Sheet
4. Sample Mitigation Strategies Workshop Agenda

Fulton County
Hazard Mitigation Plan Update
Steering Committee Meeting

October 29, 2009
6:30 p.m. – 8:30 p.m.

1. Meeting Overview – Status of Project

- Risk Assessment Update
 - Research conducted
 - Public meeting held
 - GIS data collected
- Surveys Received
 - Risk Assessment Update Worksheets – 0
 - Capabilities Assessment Update Surveys – 0
- Participation at Meetings

2. Opportunity for Comment on Risk Assessment

3. Next Steps

- Hazard Mapping
- Mitigation Solutions Workshop – November 9, 2009
 - Sample agenda
- Plan Preparation
- Inclusion on County/Municipal Meeting Schedules

4. Adjourn

Fulton County HMP Update
Participation Tracking Sheet

| Municipality | Risk Assessment Survey Received | Capabilities Assessment Survey Received | Attended Meeting on: | Last Meeting for Adoption: |
|------------------------|--|--|-----------------------------|-----------------------------------|
| Ayr Township | | | 9/8/2009 | 1/25/2010 |
| Belfast Township | | | | 2/1/2010 |
| Bethel Township | | | 10/20/2009 | 2/1/2010 |
| Brush Creek Township | | | 9/8/2009 | 1/30/2010 |
| Dublin Township | | | | 2/2/2010 |
| Licking Creek Township | | | 9/8/2009; 10/20/09 | 1/28/2010 |
| McConnellsburg | | | | 2/3/2010 |
| Taylor Township | | | | 2/1/2010 |
| Thompson Township | | | | 1/8/2010 |
| Todd Township | | | 10/20/2009 | 2/4/2010 |
| Union Township | | | 10/20/2009 | 2/1/2010 |
| Valley-Hi | | | | 1/2/2010 |
| Wells Township | | | | 2/1/2010 |

Fulton County
Mitigation Solutions Workshop

November 9, 2009
[TIME]

1. *Meeting Overview – Purpose of Meeting*
2. *Update Mitigation Goals and Objectives*
 - a. *Goals and Objectives Worksheet Summary*
 - b. *Brainstorm Goals and Objectives*
 - i. *General*
 - ii. *For NFIP Compliance*
3. *Select Mitigation Techniques*
 - a. *Brainstorm Mitigation Strategy Techniques*
 - i. *General*
 - ii. *For NFIP Compliance*
 - b. *Mitigation Strategy Technique Matrix*
4. *Select Mitigation Actions*
 - a. *Brainstorm Mitigation Actions*
 - i. *General*
 - ii. *For NFIP Compliance*
 - b. *Mitigation Strategy Action Evaluation*
5. *Develop Mitigation Action Plans and Adjourn*
 - a. *Mitigation Strategy Action Plan Template*

Hazard Mitigation Project Fulton County Steering Committee Meeting

October 29, 2009 — 6:30 p.m.

| Name | Title | Organization/ Affiliation | Telephone | E-mail Address |
|-----------------|--|------------------------------|----------------------------|--------------------------|
| Rick Buterbaugh | Pres. MC Cbg. Boro Emer. mang. coord. | MC Conwellburg Boro | 485-5511 | |
| Deb Buterbaugh | Red Cross DAW Case worker | Fulton CBO | 485-3151 | Debuterba@State.PA.US |
| Robert Ross | Principal | Baker - Delta Dev. Group | 717-441-9030 | rross@deltazone.com |
| Vincent Joyce | Director | Fulton CEMA | 717-481-3201 | VJoyce@Co.fulton.pa.us |
| Mary K. Senille | Planning Director/ HM officer | Fulton C. Planning | 455-3717 | msenille@co.fulton.pa.us |
| Joel Kissinack | | Permit C/A | ⁷¹⁷ 657-7001 | jkissin@co.fulton.pa.us |
| Tina Ford | Supervisor | Wells Twp | 685-3493 | |
| DELMAS F BARD | SUPERVISOR | BRUSH CREEK | 294-3403 | |
| ROBERT LAYTON | SUPERVISOR | BRUSH CREEK | 294-3878 | |

| Name | Title | Organization/ Affiliation | Telephone | E-mail Address |
|---------------------|-------------------|------------------------------|-----------------|----------------|
| <i>Rich Doney</i> | <i>Supervisor</i> | <i>Taylor</i> | <i>987-3575</i> | |
| <i>Andy Sanders</i> | <i>Supervisor</i> | <i>WELLS</i> | <i>685-3995</i> | |
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